

MINUTES – AUGUST 16, 2004

The Caswell County Board of Commissioners met in regular session at the Historic Courthouse in Yanceyville, North Carolina at 6:30 p.m. on Monday, August 16, 2004. Members present: Mel O. Battle, Chairman, Larry G. Hamlett, Vice-Chairman, Nathaniel Hall, Jack W. Hooper, Cathy W. Lucas, Kenneth D. Travis, and George W. Ward, Jr. Also present: Jeffrey H. Earp, County Manager, Robert V. Shaver, Jr., County Attorney, Gordon Bendall representing The Caswell Messenger, and Lauren Chesnut representing The Danville Register & Bee. Wanda P. Smith, Clerk to the Board, recorded the minutes.

MOMENT OF SILENT PRAYER

Chairman Battle opened the meeting with a Moment of Silent Prayer.

APPROVAL OF AGENDA

Chairman Battle moved, seconded by Commissioner Travis to add the Meals on Wheels Program as an agenda item after the County Manager's Report. The motion carried unanimously.

Commissioner Lucas stated that she would also like to amend the agenda concerning the Attorney/Client privilege issue to be discussed in Closed Session. Commissioner Lucas asked if the 1) Request to Review the Proposal by the Town, and 2) the Town of Yanceyville letter – Prospect Hill Waterline are considered Closed Session issues. Mr. Robert Shaver, County Attorney answered that he felt both items were appropriate for Closed Session. Commissioner Lucas stated that she spoke to Mr. David Lawrence with the Institute of Government concerning these issues and he felt that the discussion should take place in Open Session, but that any decision concerning the proposal could certainly be discussed in Closed Session. Commissioner Lucas clarified that Mr. Lawrence felt that in the letter to Commissioner Hooper from the Town of Yanceyville, Commissioner Hooper was acting as the agent to disburse information to the rest of the Board and it was considered public information. Mr. Shaver stated that whether the letter is a public document or not is a completely separate issue than whether discussion of it should take place in Closed Session. Mr. Shaver added that when the Board discusses terms upon which it would consider some resolution of this lawsuit or strategy in how to proceed in this lawsuit, this is clearly an Attorney/Client privilege issue. Mr. Shaver stated that the letter from the Town of Yanceyville to Commissioner Hooper is bringing about this discussion. Mr. Shaver added that he also intends to update the Board on the status of the appeal. Commissioner Lucas stated that she would prefer that this item be discussed in Open Session. Chairman Battle called for a second to Commissioner Lucas's amendment and the recommendation died due to lack of a second.

Commissioner Travis moved, seconded by Commissioner Hamlet to approve the agenda as presented with the addition of the Meals on Wheels Program item. The motion carried by a vote of six to one with Commissioner Lucas voting no.

APPROVAL OF CONSENT AGENDA

Commissioner Hamlett moved, seconded by Commissioner Hooper to approve the Consent Agenda as presented. The motion carried unanimously.

The following items were included on the Consent Agenda:

- 1) Approval of Minutes of June 8 and 15, 2004 Meetings

PUBLIC COMMENTS

Chairman Battle opened the floor for public comments.

Mr. Mark Atwater came before the Board and stated that he is a local resident, life-long member of the County, and one of the principals in Royal Textiles and Caswell Pines. Mr. Atwater requested that the Board consider value when it is discussing the Solid Waste Contract. Mr. Atwater stated he has had a long standing relationship with the current contractor and it seems that they have done a good job. Mr. Atwater added that a lot of times value is not looked at when you look solely at the price of something. Mr. Atwater noted that as a business person he knew that relationships have a certain value that cannot be weighed in monetary terms. Mr. Atwater stated that someone's contribution to the community and their longevity of doing a good job should all be weighed. Mr. Atwater added that the current contractor has done a good job and he appreciates the long service they have given to the County. Mr. Atwater asked that the Board consider value of people that are local. Mr. Atwater added that he knew the Board of Commissioners needs to guard tax dollars the best they can, but asked them to weigh everything when they consider this.

Mr. Bud Swann came before the Board and stated that he and his brother Don operate Swann Machines and Supply based in Yanceyville and is the solid waste contractor for the Town of Yanceyville. Mr. Swann added that they feel that First Piedmont Corporation has done an excellent job and they used to service their location before they got into the solid waste business. Mr. Swann stated that he could not say enough about their excellent service and asked that the Board consider the value of their service before price. Mr. Swann added that they are a great company to work with and they refer business to each other. Mr. Swann stated that he feels it would be a mistake to not renew their contract.

Mr. Ben Davenport came before the Board and stated that First Piedmont Corporation has been in existence since 1969 and they have been in business in Caswell County since 1972. Mr. Davenport added that they have serviced the County's convenience centers since they first came into place. Mr. Davenport stated that he asked his people to do an

evaluation of the cost differential and this is based on premise that the landfill has posted a rate increase of \$1.54 per ton which supposedly just went into effect. Mr. Davenport informed the Board that First Piedmont Corporation is absorbing this rate increase and will not be changing its quote. Mr. Davenport stated that by reviewing this, in the first year of the contract, First Piedmont Corporation is \$22,000 higher than their competitor. Mr. Davenport added that he knew the County has been considering additional convenience centers and in their original proposal they offered to give the County two refurbished compactors and containers. Mr. Davenport stated that the value of those compactors would be approximately \$28,000 and in looking at the bid this way, First Piedmont Corporation would actually be \$6,000 ahead of their competitor the first year, then the second and third years First Piedmont Corporation would be approximately \$7,800 higher. Mr. Davenport informed the Board that during the Christmas season, First Piedmont Corporation provides to the County free rent and delivery on open top containers and they place a value of \$1,900 per year for this. Mr. Davenport stated that when the differentials are taken and evaluated, it costs the County approximately \$5,800 to continue to do business with First Piedmont Corporation over the life of this contract, which is \$5.37 per day. Mr. Davenport added that he realizes he is still high, but First Piedmont Corporation does care about Caswell County and genuinely tries to give the County its best service and tries to be a good neighbor. Mr. Davenport stated that they have really enjoyed the working relationship it has had with Caswell County and he does not want to lose Caswell County. Mr. Davenport added that he wanted to do everything he possibly could to salvage the County's business.

Mr. Gordon Bendall, representing The Caswell Messenger, came before the Board and stated that he has been trying to find in the North Carolina Public Records law if it bars a Commissioner from discussing Closed Session matters after a Closed Session. Chairman Battle stated that if any action is taken, it will be reflected in the Board minutes. Chairman Battle added that Closed Session Minutes are also kept.

Mr. George Daniel came before the Board and stated that he thinks that sometimes less does not necessarily mean more. Mr. Daniel added that without having intricate knowledge of the solid waste contract, he urges the Board to consider the service that First Piedmont Corporation has given to the County. Mr. Daniel stated that the people who run First Piedmont Corporation are involved in a lot of other matters that touch Caswell County every week and every day. Mr. Daniel added that the County and First Piedmont Corporation are regional partners in many ways and the City of Danville and Pittsylvania County have been working with Caswell County on regional concepts for a number of years. Mr. Daniel noted that Mr. Davenport and First Piedmont Corporation have been at the forefront. Mr. Daniel stated that he knew that the Board of Commissioners are the stewards of the taxpayers' monies and they look to the Board to spend it in the best and most wise way, but felt that they need to look at the overall picture. Mr. Daniel added that First Piedmont Corporation has been great neighbors and was here when the County needed them. Mr. Daniel stated that he hoped that the Board would take this into consideration when it takes action on the solid waste contract and that the Board would not necessarily look at less cost, because this is measured by more than dollars and cents. Mr. Daniel added that the County has a long standing relationship

with First Piedmont Corporation and he hoped that the Board would look favorably upon their contract staying with the County.

PUBLIC HEARING – RENEWAL OF CABLE TELEVISION FRANCHISE
AGREEMENT WITH ADELPHIA CABLE

Chairman Battle moved, seconded by Commissioner Travis that the Board enter into a public hearing to receive comments on the renewal of the cable television franchise agreement between the County and Adelphia Cable. The motion carried unanimously.

Mr. Dave Harris, Cable Television Administrator with the Piedmont Triad Council of Governments, came before the Board and stated that the matter before the Board tonight is the renewal of the franchise agreement with Adelphia Cable. Mr. Harris noted that the Board held a public hearing in March, 2004 and a needs assessment was conducted which showed needs of expanding cable within the County. Mr. Harris added that since that time they have known that Adelphia Cable has been in Chapter 11 Reorganization and he would be remiss in recommending a renewal of the Cable Television Franchise with Adelphia Cable. Mr. Harris stated that based upon the knowledge that he currently has, it appears that by the end of September, Adelphia Cable will have some type of bidding process for all of their particular systems across the country and Puerto Rico. Mr. Harris recommended that the Board adopt a proposed Ordinance that would extend the Cable Television Franchise with Adelphia Cable for one year. Mr. Harris stated that this would give the County an opportunity to have Adelphia Cable come out of Chapter 11 Reorganization and to negotiate with a new company. Mr. Harris recommended that the Board adopt a policy to extend the franchise agreement to Adelphia Cable for one year. Mr. Harris stated that he would be reluctant to extend the franchise agreement for ten or fifteen years when the County would not know with whom it would be dealing. Mr. Harris noted that it takes two readings for a franchise agreement to be changed or extended and tonight would be considered the first reading and the Ordinance could be adopted at the Board's next meeting.

Chairman Battle opened the floor for public comments. There being no comments, Chairman Battle declared the public hearing closed.

Commissioner Hall moved, seconded by Commissioner Travis to accept the recommendation of Mr. Dave Harris and extend the franchise agreement to Adelphia Cable for one year, to expire August 2, 2005. The motion carried unanimously.

APPROVAL OF SOLID WASTE CONTRACT

Mr. Robert V. Shaver, Jr., County Attorney, reported that at the Board's August 2, 2004 meeting, he was instructed to review the proposed contract with Waste Industries to insure compliance with the County's original request for proposals. Mr. Shaver stated that the contract considered at the Board's August 2, 2004 meeting was a form contract supplied by Waste Industries, with the specifics for Caswell County included in attachments. Mr. Shaver added that the attachments were labeled addendums, which may

have misled some to think that each attachment represented new elements or changes to the proposal; however, they were exhibits intended to supply the detail for the form contract.

Mr. Shaver reported that he has revised the contract to include all of the information in the contract itself, without reference to any exhibits or attachments. Mr. Shaver stated that he has also modified some language and clarified some provisions, but all essential elements of the contract remain unchanged.

Mr. Shaver stated that the contract meets the requirements that the County set out in its RFP. Mr. Shaver added that the rates of Waste Industries in this contract are lower on haul rate, disposal rate, and fuel surcharge, the three factors that converge to determine the overall cost of services.

Chairman Battle questioned Mr. Shaver as to Waste Industries' bid on the two proposed compactors. Mr. Shaver answered that the two proposed compactors were never a part of the RFP.

Commissioner Lucas asked if there is a separate contract for County facility pick-up. Commissioner Lucas added that this would be a \$10,000 annual expenditure for the County. Mr. Earp answered that if the County wanted to address this, it would need to be a separate agreement.

After further discussion, Commissioner Lucas moved, seconded by Commissioner Ward to award the contract for solid waste collection to First Piedmont Corporation. The motion carried by a vote of four to three with Commissioners Battle, Hall, and Travis voting no.

PCC EXPANSION AND CAPITAL NEEDS

Dr. H. James Owen, President, Piedmont Community College, came before the Board to request capital needs assistance for expansion of the Caswell campus. Mr. Arnold Rogers and Ms. Gail Stilwell, Caswell County's representatives on the Piedmont Community College Board of Trustees and Mr. Tom Gilliam were also in attendance. Dr. Owen reported that in the Fall of 2000 the citizens of Caswell County and North Carolina approved a bond issue in the amount of \$600,000,000 for community colleges and \$2.5 million for universities. Dr. Owen stated that the College currently has State of North Carolina financing from the 2000 Year Higher Education Bonds for \$1,395,272 in construction funds for use in Caswell County. Dr. Owen added that the College's architectural firm has designed a new classroom and lab building of approximately 10,638 square feet which is desperately needed. Dr. Owen stated that the College has experienced unprecedented growth in recent years and is literally running out of space for classes. Dr. Owen noted that between 1999 and 2003, the number of curriculum courses offered in Caswell County has increased 115 percent and the number of students taking those courses has increased 123 percent. Dr. Owen reported that the College opened bids on July 27 and received seven bids from qualified contractors, with the lowest bid being

submitted by John W. Daniel and Company, Inc. in the amount of \$1,751,000.00. Dr. Owen added that the lowest bid is \$355,728 over the amount available.

Dr. Owen stated that the College has sought other financing, but has no other source of additional funding for the project. Dr. Owen added, therefore, that they are requesting that the Caswell County Board of Commissioners provide financing for their deficit in the amount of \$355,728. Dr. Owen noted that the main reason for the deficit is the skyrocketing price increases in building materials. Dr. Owen stated that if funds are not acquired, they will have to reduce the square footage of the expansion.

Dr. Owen stated that the College desperately needs the space and they have been very fortunate to have never requested previous funding from the County for construction in the entire history of the campus. Dr. Owen added that Piedmont Community College does appreciate the County supporting them in the operation and maintenance of the Colleges and the working relationship they have had with the County.

Mr. Tom Gilliam came before the Board and stated that he was Chairman of the Piedmont Community College Board of Trustees when they made an arrangement with the Caswell County Board of Commissioners for the construction of the Caswell Campus. Mr. Gilliam added that he told the Board then that Piedmont Community College needed Caswell County and he also said that they would do Caswell a good job. Mr. Gilliam stated that Piedmont Community College has grown tremendously and feels good about what they have done and their administration has done a lot with a little bit. Mr. Gilliam added that they would take what they could get and do their best with it. Mr. Gilliam stated that they appreciate what Caswell County has meant to Piedmont Community College and added that Piedmont Community College has been good to Caswell County. Mr. Gilliam stated that Piedmont Community College will do all it can in the future to serve the citizens of Caswell County. Mr. Gilliam added that they could do better with the building as recommended, but they would continue to serve Caswell County.

Upon questioning from the Board, the County Manager clarified that Piedmont Community College cannot borrow money, and Caswell County could act as the borrowing agent. Mr. Earp stated that Piedmont Community College does not create revenue and it is not for profit. Mr. Earp added that the County could loan the funds to Piedmont Community College from the County's Fund Balance or the County could borrow the money from a lending institution. Mr. Earp stated that to finance the project through a bond, it would have to be attached to a much larger project because of the cost. Mr. Earp noted that the County could secure a loan from a commercial lending institution for ten years at an interest rate of 4.75 – 5% interest.

Commissioner Lucas asked Dr. Owen if he has met with the contractor to try to reduce the cost. Dr. Owen answered that he has met with the low bid contractor and looked at ways to reduce the contract. Dr. Owen stated that the integrity of the building would be greatly changed if they did not have the \$350,000. Commissioner Lucas asked if there is a committee in place working exclusively on this project and if there is representation

from Caswell County. Dr. Owen answered that there is a committee working on this and Mr. Arnold Rogers and Ms. Gail Stilwell are on that Committee representing Caswell County. Commissioner Lucas questioned the feasibility of adequate space at the Guilford Mills building to accommodate Piedmont Community College. Mr. Earp answered that there is adequate space at Guilford Mills which would need renovation, but felt that Dr. Owen is saying that with the original engineering and architectural drawing they would still have to cut a 10,638 square foot expansion down to 8,000 square feet. Dr. Owen clarified that Piedmont Community College is using the space at the Guilford Mills building for storage, not instructional or laboratory space. Commissioner Lucas asked if the new facility would house all classes or was exclusively for the Film School. Dr. Owen answered that the new facility would house Film and Video Production and Digital Effects and Animation, but the key to remember is that this will free up space in the existing building for other classes to move into and use.

After further discussion, Chairman Battle moved, seconded by Commissioner Ward to request that the County Manager and Finance Officer bring back to the Board different scenarios of funding options, which would include loan options, Fund Balance, etc.

Commissioner Lucas recommended that the Building and Grounds Committee participate in this process along with the County Manager and Finance Officer.

Upon a vote of the motion with the addition as noted, the motion carried unanimously.

AMENDMENT ONE RESOLUTION

The County Manager reported that the North Carolina Association of County Commissioners has requested that the Board of Commissioners adopt a Resolution in support of a constitutional amendment, Amendment One, that would authorize self financing bonds. Mr. Earp stated that the passage of Amendment One would give local governments one more important tool to compete for new jobs and noted that North Carolina is one of only two states in the United States without self-financing bonds. Mr. Earp added that self-financing bonds are an economic development tool that can be used to finance public improvements in special development districts. Mr. Earp noted that Amendment One would be placed on the ballot for the November 2nd election.

After further discussion, Commissioner Hall moved, seconded by Commissioner Ward to adopt the following *Resolution Supporting Approval of Amendment One on November 2, 2004 Statewide Ballot*. The motion carried unanimously.

North Carolinians for Jobs & Progress

VOTE FOR AMENDMENT ONE

**Resolution Supporting Approval of Amendment One
On November 2, 2004 Statewide Ballot**

WHEREAS, Caswell County believes that a strong economy is the best engine for reinvigorating social and educational progress in North Carolina; and

WHEREAS, self-financing bonds will have a positive impact on creating new jobs and strengthening the tax base in our communities for public services; and

WHEREAS, these bonds will give local governments flexibility to pursue multiple types of economic development projects including redevelopment of existing industrial and Brownfield sites, affordable housing, and community revitalization; and

WHEREAS, North Carolina is one of only two states in the nation that do not have this economic development tool; and

WHEREAS, these bonds can be used throughout the state; and

WHEREAS, self-financing development bonds have received wide-ranging bi-partisan support from the General Assembly as well as municipal, county, and state government and Governors Holshouser, Martin, and Hunt; and

WHEREAS, North Carolina will have some of the strongest safeguards in the country to ensure self-financing bonds are used for good purposes; and

WHEREAS, these self-financing bonds will not require any increases of tax rates; and

WHEREAS, these bonds are subject to voter approval of Amendment One on the November 2, 2004 ballot and deserve rightful consideration by the citizens of the State.

NOW, THEREFORE, BE IT RESOLVED that Caswell County supports approval of Amendment One and pledges to educate and inform its members and citizens of the state about its importance to jobs and progress in North Carolina.

ADOPTED THIS THE 16th DAY OF AUGUST, 2004.

ATTEST:

S/Wanda P. Smith
Wanda P. Smith
Clerk to the Board

S/M. O. Battle
Mel O. Battle, Chairman
Caswell County Board of Commissioners

COUNTY MANAGER'S REPORT

Mr. Jeff Earp, County Manager, presented a request from Piedmont Community College to lease space in the Guilford Mills building. Mr. Earp reported that Ms. Susan Scaggs,

Dean of the Piedmont Community College Caswell Campus has asked if the County would consider lease of space at the Guilford Mills building to the College to house its Art Department workshop. Mr. Earp stated that PCC would like to lease approximately 5,000-7,000 square feet on the first floor of the Guilford Mills building and would be willing to pay up to \$500 per month. Mr. Earp added that if the County chose to lease this space, some issues would have to be addressed such as availability of bathroom facilities. Chairman Battle questioned parking facilities. Mr. Earp answered that with the enrollment of the class, he believes that parking could be accommodated.

Commissioner Hall informed the Board of a facility that he visited in Alleghany County. Commissioner Hall stated that the facility used to be an old knitting mill and is now being used as an economic development tool. Commissioner Hall added that the more the Guilford Mills building is used, the more it will be available for use.

Mr. Earp informed the Board that the County is in an on-going project with Piedmont Community College to secure funds to renovate the Guilford Mills building for a law enforcement training center.

Commissioner Lucas stated that Piedmont Community College's request for \$350,000 comes on the heels of the budget when Caswell County Schools came to the Board and requested capital improvements in the amount of \$750,000. Commissioner Lucas added that knowing that the Schools need this kind of capital improvement, she would be hard pressed to construct a new facility when the Guilford Mills building can be utilized for the extra 2600 square feet.

After further discussion, Commissioner Hall moved, seconded by Commissioner Travis to lease the requested space to Piedmont Community College to house the Art Department workshop. The motion carried unanimously.

Mr. Earp reported that he has received three bids for the repair of the Historic Courtroom ceiling. Mr. Earp added that he and the Maintenance Director have met with several professional paint contractors and they all agree that the problem is incompatible paint and primer. Mr. Earp provided the Board with the three bids and noted that they have different solutions with a wide range of cost ranging from \$5,237.50 to \$59,899.46. Mr. Earp briefly explained the individual bids.

Chairman Battle stated that there will continue to be problems in the future if the ceiling is not properly corrected and this may be an issue to refer to the Building and Grounds Committee for further review and a recommendation.

After further discussion, Chairman Battle moved, seconded by Commissioner Hamlett to refer the Historic Courtroom ceiling problem to the Building and Grounds Committee to research the issue and bring a recommendation back to the Board. The motion carried unanimously.

Mr. Earp presented the Board with the Caswell County 21st Century Program, 2nd Quarter 2004 Progress Report and updated the Board on its activities. After discussion, Commissioner Hall moved, seconded by Commissioner Ward to instruct the Economic Developer to develop a database of all businesses currently operating in Caswell County and all civic, social, and non-profit organizations located and operating in Caswell County. The motion carried unanimously.

Mr. Earp informed the Board that their first regular meeting in September would be Monday, September 6, 2004, which is the Labor Day Holiday. Chairman Battle moved, seconded by Commissioner Travis to reschedule the Board's first meeting in September to Tuesday, September 7, 2004, at 6:30 p.m. The motion carried unanimously.

MEALS ON WHEELS PROGRAM

Chairman Battle stated that he believes very strongly that any program that is funded by Caswell County should be required to submit monthly reports to the Board of Commissioners. Chairman Battle added that the Board of Commissioners should also receive copies of any audits, etc. After further discussion, Chairman Battle moved, seconded by Commissioner Travis to require monthly reports from any program funded by Caswell County and to also receive copies of regional and state audits, etc. The motion carried unanimously.

ANNOUNCEMENTS/QUESTIONS

Commissioner Lucas referred the Board to information in the agenda package received from Duke Power Company concerning the Dink and Poole Roads Project. Commissioner Lucas stated that she talked to Mr. Randy Roberts, Project Engineer with Duke Power Company and he informed her that he did not feel that it would take three months to have the line relocated and old poles pulled and it should be completed within two months. Commissioner Lucas added that it will be done before the paving ends for November of this year.

The County Manager reported that after attending the National Association of Counties' Conference, Chairman Battle brought back information on the Earned Income Tax Credit Program and the Prescription Relief Program. Mr. Earp stated that he has investigated both programs and has found that they may be beneficial to County employees, as well as clients of County services. Mr. Earp added that the Department of Social Services has already been educating its clients about the Earned Income Tax Credit Program and will continue. Mr. Earp noted that he would share this information with County employees.

Commissioner Hall referred to the Gasoline Report in the agenda package regarding the Sheriff's Department. Commissioner Hall stated that the report shows tickets missing and if a complete report is to be done, then all of the information should be gathered. Commissioner Hall added that his biggest concern is the report shows a couple of vehicles getting six or seven miles per gallon and one that gets three miles per gallon and it would be more cost effective to replace them. Chairman Battle stated that there must

be an error because the report shows that the Jail car is getting 1.6 miles per gallon. Mr. Earp informed the Board that this is one of the issues that he is hoping to address when he prepares an RFP for County gasoline. Mr. Earp added that the County's current system is not good in tracking its gas and has no controls in place.

CLOSED SESSION

Chairman Battle moved, seconded by Commissioner Lucas that the Board enter into closed session to preserve the Attorney/Client privilege (NCGS 143-318.11(a)(3)) and to consider the compensation, terms of appointment, and performance of an individual public officer (NCGS 143-318.11(a)(6)).

Commissioner Lucas stated that she would like to go on record that she is in disagreement with the two issues to be discussed in Closed Session relating to the letter from Mr. Lee Farmer to Commissioner Hooper and the letter from the Town of Yanceyville regarding the Prospect Hill waterline.

Upon a vote of the motion, the motion carried by a vote of six to one with Commissioner Lucas voting no.

REGULAR SESSION

Chairman Battle moved, seconded by Commissioner Hooper to resume regular session. The motion carried unanimously.

DAN RIVER WATER PROJECT

Chairman Battle moved, seconded by Commissioner Travis to discuss the issue of the letter addressed to Commissioner Hooper in Closed Session at the Board's September 7, 2004 meeting. The motion carried by a vote of six to one with Commissioner Lucas voting no.

SCHOOL NURSES

Commissioner Hall reported that in this session the North Carolina Legislature approved funds for 80 new school nurses. Commissioner Hall stated that he hoped that someone in Caswell County would do what they are supposed to do in regards to this issue.

THE ADJOURNMENT

At 9:00 p.m. Chairman Battle moved, seconded by Commissioner Hooper to adjourn the meeting. The motion carried unanimously.

Wanda P. Smith
Clerk to the Board

M. O. Battle
Chairman
